

KIRKBURTON PARISH COUNCIL
Small Groups Emergency Grant Application Form 2020

The closing date for receipt of completed forms is Friday 4 September 2020

Late applications will not be considered

This funding is available to any community group based in the Parish Council area, which has previously received a small annual grant, and which is suffering from financial hardship, due to the restrictions imposed by Covid-19.

Receipt of a grant under this scheme will not affect the group's ability to apply for the normal small annual grant later in the year.

Applications must be received by Friday 4 September to be considered. Emailed applications are accepted (and preferred).

Name of Group (<i>Individuals cannot apply</i>): (This must be the same as the group's bank account)
Reason for the grant application:
Amount Requested: £ (Maximum £500)
Has this group previously received a small annual grant: If yes, which year:

Please email the completed application form and any supporting documentation to clerk@kbpc.co.uk by **Friday 4 September 2020**. Alternatively, send by post to: Kirkburton Parish Council, Burton Village Hall, Northfield Lane, Highburton, Huddersfield HD8 0QT.

If you are printing this form at home, please ensure this page is on a separate sheet, as the information will be separated from your application form in order to comply with GDPR.

CONTACT DETAILS	
1. Name of organisation:	
2. Contact person for this application: Mr/ Mrs/Miss/Ms *	Other Title:
3. Position held (e.g. Chairman, Secretary, Trustee etc):	
4. Address where the organisation is based:	
NB: This must fall within the Parish Council area.	
5. Correspondence address (if different to the one above):	
6. Email address:	Daytime Tel No:
7. Name of Bank:	
Sort Code:	Account No:
DECLARATION	
This declaration must be signed by an authorised person within the organisation or group, e.g. Committee Member, Office Holder or Trustee.	
1. I am authorised to make the application on behalf of the above organisation.	
2. I have read and noted the Council's criteria relating to this application.	
3. I certify that the information contained in and with this application is correct.	
4. I give permission for the Council to record the details of my organisation electronically.	
Signed:	Date:
Position:	
NB: The office is currently closed due to the pandemic, but the Clerk is working from home and can be contacted by email. Telephone queries can also be left on the answering machine, which are collected periodically. Full details are also available on the website: www.kbpc.co.uk	
<i>You are advised to keep a copy of this application for your own records.</i>	
All details provided within this application will be dealt with in accordance with GDPR. A copy of the Council's Privacy Notice can be viewed on the website and is available on request.	